



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved) Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185

PRABANDHAN
The Central Student Council
SGT University, Gurugram

A) ADMINISTRATIVE WING

S. No.	Constitution	Faculty	Designation
1.	Prof. Vijay Sharma	Dean – Students' Welfare	Chairperson
2.	Dr. Ravi Tomar	Associate Dean – Students' Welfare	Coordinator
3.	Ms. Monika Deshwal	Faculty of Engineering & Technology	Member
4.	Ms. Shalu Sharma	Faculty of Nursing	Member
5.	Ms. Devika Raje	Faculty of Behavioural Sciences	Member
6.	Mr. Madhav Sharma	Faculty of Mass Communication and Media Technology	Member
7.	Dr. Vidushi Sheokand	Faculty of Dental Sciences	Member
8.	Dr. Radhika Rai	Faculty of Dental Sciences	Member
9.	Ms. Arvinder Pabla	CLC, Faculty of Mass Communication and Media Technology	Member
10.	Ms. Monika Sharma	CLC, Faculty of Mass Communication and Media Technology	Member
11.	Mr. Pankaj Rakesh	Faculty of Mass Communication and Media Technology	Advisor
12.	Mr. Umesh Kothari	Administration	Administrative Support
13.	Mr. Vijender	Administration	Security Support
14.	Mr. Nikhil	Mess	Catering/ Mess
15.	Mr. Mukesh Bharti	Hostel	Accommodation
16.	Mr. Ramesh Semwal	Accounts	Accounts
17.	Mr. Mohinder	Transport	Transport – In - Charge

Registrar
SGT University
Budhera, Gurugram

			• Campus/ Surroundings
18.	Namya Goyal Saurabh Saxena	FMHS FMHS	Coordinator (Registration)
19.	Andleeb Showkat Archi	FAHS FAHS	Coordinator (Reception and Hospitality)
20.	Anshul Phaugat Mukul Vyomika	FASC FDSC FDSC	Coordinator (Anchoring)
21.	Jestin Atul	FCAM FMHS	Coordinator (Budget & Purchase)
22.	Daksh Simran	FEAT FAHS	Coordinator (Catering)
23.	Urooj Aditya	FAHS FED	Coordinator (Transport and Accommodation)
24.	Muskan Thakur	BNYS	Coordinator (Inventory)
25.	Ashustosh Kumar Singh Kartik	CLC, FMMT FIMS	Coordinator (Stage Management)
26.	Hitesh	SGTCOP	Coordinator (Music and Sound)
27.	Anshul Phaugat Vanshika	FASC SGTCOP	Coordinator (Public Relations)
28.	Lakhwinder Singh	FCAM	Coordinator (Discipline)
29.	Stuti Aditi	FCAM CLC, FMMT	Submission of Approvals
30.	Bhagya Gupta	FED	Documentation (Official)
31.	Archi	FAHS	Report Writing (Event Highlights)
32.	Shalu Riddhi	FMHS FED	Certificates and Prizes

Registrar
SGT University
Bhithari, Gurugram

Registrar
SGT University, Gurugram

Guidelines for Establishment and Dissolution of Student Councils

The Office of Students' Welfare after consultation with the core team members draw up rules for the establishment of PRABANDHAN – The Student Council of SGT University, having regard to the following basic principles:

- a) The Student Council shall promote the interests of the university and the involvement of students in the affairs of the university, in co-operation with the Office of Students' Welfare, Faculties and Students.
- b) The Council should, as far as is practicable, be the representative of the student community.
- c) The Office of Students' Welfare shall at all times retain the right to dissolve a Council or remove a Council member, in accordance with these guidelines.

Establishing a Student Council

The college should provide them, in a timely manner, with a copy of the rules it has drawn up in accordance with these guidelines.

Size and Composition of a Student Council

The size and composition of a Student Council shall be determined by the Office of Students' Welfare having regard both to the need for the Council to be representative of all students in the university and the need for it to function effectively. It may not always be appropriate for each course to have a representative on the Council, but appropriate gender balance on the Council should be given priority.

Nominations

The nominations can be made/ submitted by the interested students themselves as per the post of their interest mentioned in the advertisement, circulated by the Office of Students' Welfare well before time to set a date for the selection of representative(s) to the Student Council and its formation.

Selection

The selection of the suitable student members is made on the basis of the personal interview of all the shortlisted candidates, who have applied for various posts mentioned in the advertisement. The interview panel shall be composed of –

- a) Chairperson [Dean – Students' Welfare (DSW)]
- b) One member from Campus Resource Cell (Head or Representative of CRC)
- c) One active member from the Office of Students' Welfare (Nominated by DSW)
- d) One member from the Core Cultural Committee of the University

Constitution

After the personal interview the suitable candidates will be identified on the basis of mutual consent of all the members of the interview panel. The identified members shall be duly notified from the concern authorities and appointed on the post they have applied/ identified for. Student Council may make rules governing its meetings and the business and conduct of its affairs, but it shall consult with the advisor before doing so.

Dissolution of a Student Council

Normally a Student Council shall stand dissolved when the term of the members expires. The Office of Students' Welfare may dissolve the Student Council before the expiry of its term in accordance with the rules and procedures governing dissolution. This will only happen in exceptional circumstances after consultation with all concerned authorities and after giving the adequate notice of the proposal to the Council, and the reasons therefore. Additionally, the Council will be allowed to appeal its dissolution to the Office of Students' Welfare. Once the Student Council is dissolved, another Council may be formed following the procedures outlined earlier.